

GPMS Restricted When Complete

Request for Gwent Information Disclosure Unit Documentation



Basic information:		
Gwent Police charge an administrative search fee of £32.60, to ascertain if a report exists. This fee will cover the cost of third party details. If it is decided that an existing report is required the £32.60 will be deducted from the report cost.	Information Required	Fee
	Third Party Details only.	<input type="checkbox"/> £32.60
	Basic Road Collision / Incident Report.	<input type="checkbox"/> £91.80
If injury was not reported at the time of the accident, a report may not have been submitted.		

Further requests for information: Only provided after a basic collision report.		
Requests for witness statements, officer interviews, collision investigation reports and images, will only be available if a basic collision report exists. Price of images depends on how many are available, the first being £26.20 and £2.90 thereafter.	Information Required	Fee
	Witness statement.	<input type="checkbox"/> £39.40
	Officer interview.	<input type="checkbox"/> £132.20
	Collision Investigation Report.	<input type="checkbox"/> £65.50
	Images.	<input type="checkbox"/> TBC
	Fatal accident investigation report.	<input type="checkbox"/> £394

Other requests for information:		
All Crime report requests need to be accompanied by a signed appendix Db.	Information Required	Fee
	Crime Report	<input type="checkbox"/> £117.20
	Pocket notebook entries.	<input type="checkbox"/> £27.50
	Incident logs.	<input type="checkbox"/> £33.90

A full list of charges is available at the below address:
<http://www.gwent.police.uk/about-us/your-right-to-information/data-protection/services-incurring-a-fee/>

Please answer as much as possible to assist us in our search:		
Your clients full name:		
Your clients vehicle registration:		
Location of the accident:		
Date that the accident occurred:		
Police log number (if given):		
Injuries sustained:	<input type="checkbox"/> YES	<input type="checkbox"/> NO

By the completion and signing of this form, you are confirming that you require the information for insurance claims or civil proceedings.

Name:		Signed:	
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Please return completed forms with a cheque for the correct amount, made payable to PCC for Gwent to:

**Road Collision Dept
 Police Headquarters
 Croesyceiliog
 Cwmbran
 NP44 2XJ**

The information provided on this form will be held and processed in accordance with the provisions of the Data Protection Act 1998.